

## **Dr. Kearney Middle School**

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## Family Portal @ Dr. Kearney Middle School

## November 21, 2017

DKMS staff are working with SD60 Technology Services on the Family Portal within our Student Information System, MyEducation BC. You will soon be able to log in and see up to date information about your student's learning, attendance, and in early December, report cards.

On December 6, 2017 we will be creating accounts for parents/guardians from whom we have received a valid email address. A Verification sheet was sent home earlier this year asking that you ensure your contact information is accurate. Parents/guardians who have provided the school with an email address prior to that date should expect to see an email from <a href="mailto:sysadmin@myeducation.gov.bc.ca">sysadmin@myeducation.gov.bc.ca</a> that will include their temporary password. Your user account will be the email address provided to us. The email will look something like the image below.

Welcome to the Peace River North MyEducation BC PARENT PORTAL which will allow access to see grades, attendance and othe	r
information on your child(ren). Each parent or guardian will have their own separate account.	

To Access the MyEducation BC System

. Visit <u>www.myeducation.gov.bc.ca/aspen</u>			
2. Make sure popups are enabled for	your browser		
3. Your user name will be y	our email will appear here		
4. Your temporary password will be:	your password		
NOTE: Both user name and password are case sensitive			
5. Enter your user name and password then click Log On to access the system. You will be prompted to change your password, and ill out some information so that in the future you can click "I forgot my password" to receive a new password.			
Drce inside the MyEducation BC system you can navigate around to view information for your student(s).			

\*\*\* Please do not reply to this generated email.

**Please Note:** The password in the email will likely consist of 4 letters followed by 3 numbers and followed by another 4 letters. One set of the letters will be UPPERCASE and one set will be lowercase. Example: ABCD123lmno

A video tour of Family Portal exists on Youtube at https://goo.gl/ef37KU

Instructions for the Family Portal are available online at http://bit.ly/sd60portal

If you encounter any issues with the portal, please email lmerwin@prn.bc.ca or cnock@prn.bc.ca.

Sincerely,

**DKMS** Administration